



**ROBSTOWN COTTONFEST 2010  
RULES & REGULATIONS**

Robstown Area Development Commission  
Post Office Box 111, 1024 Texas Yes Blvd.  
Robstown, Texas 78380  
(P) 361-387-3933 (F) 361-387-7280

**Event Dates & Time:** **Saturday, October 9<sup>th</sup>, 12:00 Noon till 11:00 PM**      **Sunday, October 10<sup>th</sup> 12:00 Noon till 9:00 PM**

- **Sales Tax:** You MUST have a State Sales Tax Permit in order to participate in the festival, and you are responsible for the payment of any applicable sales tax incurred while at the festival. Please submit copy.
- **Non-Profit:** To qualify for a non-profit agency we will need a copy of your 501C3.
- **Fees:** The vendor fee does not include electricity. Please review the cost for electricity on the attached page. Fees are for the entire weekend and there will no refunds. There are no cancellations, rain dates, or refunds due to weather unless approved by RADC.
- **Health Ordinance:** Every one must comply with all city and county ordinances in connection with food handling and sales. All food vendors and their helpers/staff must have their food handlers' permit visible. Helpers/Staff must be 18 yrs. of age or older, unless supervised by an adult. Health Department regulations require food booths to be screened in on all sides. For more information call Marcy Santos at 361-387-6396.
- **Signs and Prices:** Each Vendor must visibly display the name of the organization/business/individual and the prices of each item on the front of the booth.
- **Exclusivity:** Absolutely no rights to exclusivity are granted or implied to exhibitors at this festival. Every effort will be made to keep similar or like products separated in different areas.
- **Electricity:** Electricity will be available upon request. Electricity prices range: \$50 and up. You can contact Delma Cooper at 361-387-9000. For electricity information please refer to price list attached. Please bring your own 110v extension cords – we will not be providing these.
- **Security:** Continuous security will be provided during festival hours. We will have overnight security but every effort to secure valuables must be made. Please review Release Agreement.
- **Insurance:** It is recommended that you carry appropriate insurance to protect yourself against loss, injury, or property damage while exhibiting your wares at CottonFest 2010. We will not make any attempt to provide coverage for you, and you are urged to read and understand the release statement at the bottom of your application.
- **Merchandise:** Our sponsoring entity has the right to accept or reject any application. All applications will be reviewed and accepted based on the Rules and Regulation. If you have listed items that are not accepted you will be notified of what items were accepted and should you try to sell the non-approved items you will be asked to cease and if you choose not to abide, they you will be asked to leave the show. No items may be sold unless first approved by this office. All merchandise must be sold from your booth (No peddling or hawking wares in the crowds or away from your booth).
- **Setup/Site access:** The Richard Borchard Fairgrounds are located at 1213 Terry Shamsie Blvd. Robstown, TX or Texas Yes Blvd. (Across Wells Fargo Bank). Set will be on Friday, Oct. 8<sup>th</sup> starting at 4:00pm or Saturday, Oct. 9<sup>th</sup> at 7:00 am. till 11:00 pm. All vehicles must be moved by this time. Each vendor will receive one vendor pass for parking.
- **Custodial issues:** You will need to bring your own trash bags, brooms, power tools, etc. to the booth with you, as we will not provide these items. We will have volunteers working throughout the festival picking up trash bags as they become full. Grease, Ashes, etc....should be disposed of properly.

**Very Important....Please Read.**

If you have a problem with another vendor, please report your complaint to a Committee Member. Do not confront the vendor. Anyone not abiding by the rules will be asked to leave the grounds and will not be invited back. All rules and regulations must be followed at all times during the two-day event. No exceptions.

Anyone that is asked to leave the grounds for violation of the rules will not be allowed to remove their ware until the grounds are closed for the night. There will be no exceptions to this rule.

If you understand and have read all the rules & regulations, please sign this copy and return it with your application. Thank You.

Signature \_\_\_\_\_

Date: \_\_\_\_\_



**Richard M. Borchard Regional Fairgrounds**  
**1213 Terry Shamsie Blvd**  
**Robstown TX 78380**  
**Phone (361)387-9000 Fax (361)387-9077**

**ELECTRICAL SERVICE**

(All services are provided exclusively by Richard M. Borchard Regional Fairgrounds)

<b>Quantity</b>	<b>Description</b>	<b>Advanced</b>	<b>Floor</b>
	120-Volt <i>Single-Phase</i> Service (0-500 Watts)	\$50.00	\$70.00 per outlet
	120-Volt <i>Single-Phase</i> Service (501-1000 Watts)	\$55.00	\$80.00
	120-Volt <i>Single-Phase</i> Service (1001-1500 Watts)	\$60.00	\$90.00
	120-Volt <i>Single-Phase</i> Service (1501-2000 Watts)	\$65.00	\$100.00
	120-Volt <i>Single-Phase</i> Service (2001-2500 Watts)	\$70.00	\$110.00
	120-Volt <i>Single-Phase</i> Service (2501-3000 Watts)	\$75.00	\$120.00
	120-Volt <i>Single-Phase</i> Service (3001-3500 Watts)	\$80.00	\$130.00
	120-Volt <i>Single-Phase</i> Service (3501-4000 Watts)	\$85.00	\$140.00
	208-Volt <i>Single-Phase</i> Service (20 Amps)	\$135.00	\$175.00
	208-Volt <i>Single-Phase</i> Service (30 Amps)	\$180.00	\$225.00
	208-Volt <i>Single-Phase</i> Service (60 Amps)	\$250.00	\$290.00
	208-Volt <i>Single-Phase</i> Service (100 Amps)	\$335.00	\$380.00
	208-Volt <i>Three-Phase</i> Service (20 Amps)	\$195.00	\$240.00
	208-Volt <i>Three-Phase</i> Service (30 Amps)	\$240.00	\$280.00
	208-Volt <i>Three-Phase</i> Service (60 Amps)	\$350.00	\$400.00
	208-Volt <i>Three-Phase</i> Service (100 Amps)	\$450.00	\$525.00
	Extension Cords	\$10.00	\$15.00
	Power strip	\$15.00	\$20.00

Special 24-hour Service Required: YES ( ) NO ( )      Will you require work in booth beyond normal connections: YES ( ) NO ( )

Event: \_\_\_\_\_ Event Dates: \_\_\_\_\_

Company Name: \_\_\_\_\_ Exhibit Location/Booth: \_\_\_\_\_

On-site Contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Credit Card Billing Address: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

**CHARGE AUTHORIZATION**

Please check the appropriate card:      Visa \_\_\_\_\_ MasterCard \_\_\_\_\_ American Express \_\_\_\_\_ Discover \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Signature as it appears on the card: \_\_\_\_\_

Print Name as it appears on the card: \_\_\_\_\_

**IMPORTANT:** Any show site balances or charges for outbound freight, labor or miscellaneous items not paid will be charged to your credit card account where applicable.

